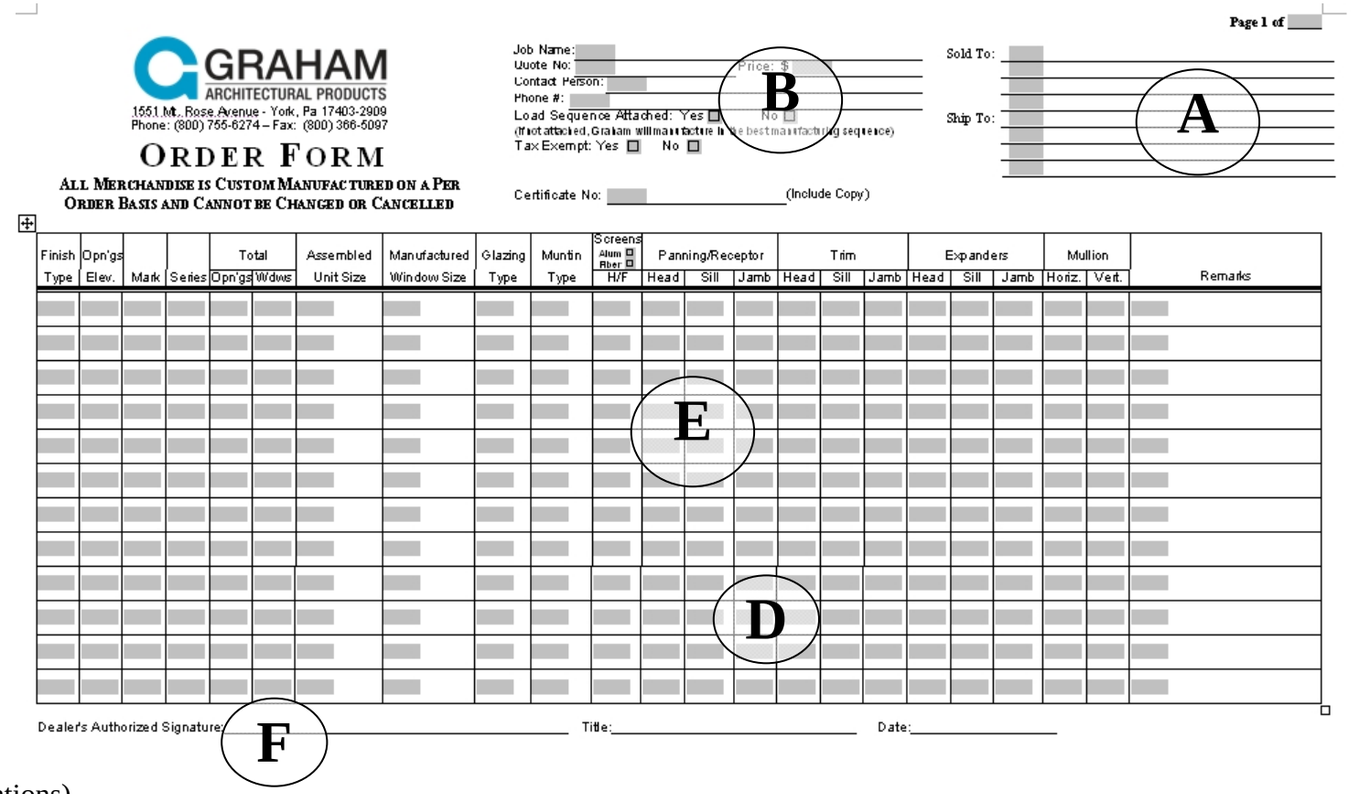
Order Form Instructions

A Must have full delivery address for order to be processed.

B Include all information especially load sequence. If a specific load sequence is not included with this order – Graham will automatically process the order in the best manufacturing sequence.

C Indicate all glazing descriptions including thickness, location (exterior or interior) tints/shades, tempered, obscure, blind color and which surface special coatings are required (example: #1 is outside surface of exterior lite). **(Page 3 of form)**

D Finish: Indicate color, description (e.g. example 70% Kynar™, 50% Kynar, Acrylic Enamel™, etc.) and Graham finish code number from our color chart or color sample. **(Page 3 of form)**

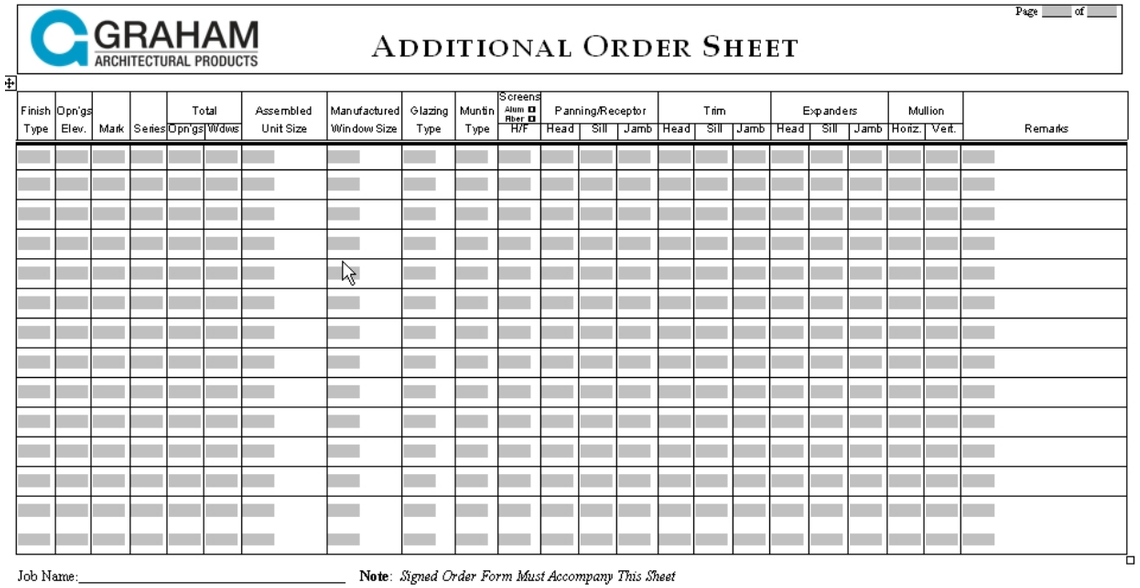


E

1. Finish type (example 1) F1 (see "D" Instructions)
2. Opening I.D. (example 1) A
3. Mark I.D. (example 1) AR
4. Series/Style (example 1) 2075
5. Number of openings (example 1)
6. Number of windows (example 1)
7. Opening size of unit (example 1) 72" x 72" (includes mulls but does not include panning or receptor)
8. Indiv-window size (example 1) 36" x 72" in full ¼" increments
9. Glazing type (example 1) GL-1 (see "C" instructions)
10. Type of Muntin (attach sheet with description, Part #'s and configurations)
11. Type of screens (full or half) & type of mesh (Alum or Fiber)
12. Type of Panning (example 1) (Refer to manual for part number) Receptor (Refer to manual for part number). Indicate type required for Head, Sill, and Jamb.
13. Type of Trims (example 1) H 30, S 30, J 7
14. Type of expander (example 1) (refer to manual for part number)
15. Type of horiz. or vert. Mullions (example 1) self vert., 1/16 vert, zero mull vert., stack mullions as to how they apply to each product's configuration and capabilities.
16. Any clarifications required
17. Include any sketch to help define window fenestration (muntin configurations, double panning or trim, etc.)
18. Refer to product binder for standard and optional hardware

F All forms must be signed and dated.

Order Form Instructions



GRAHAM ARCHITECTURAL PRODUCTS

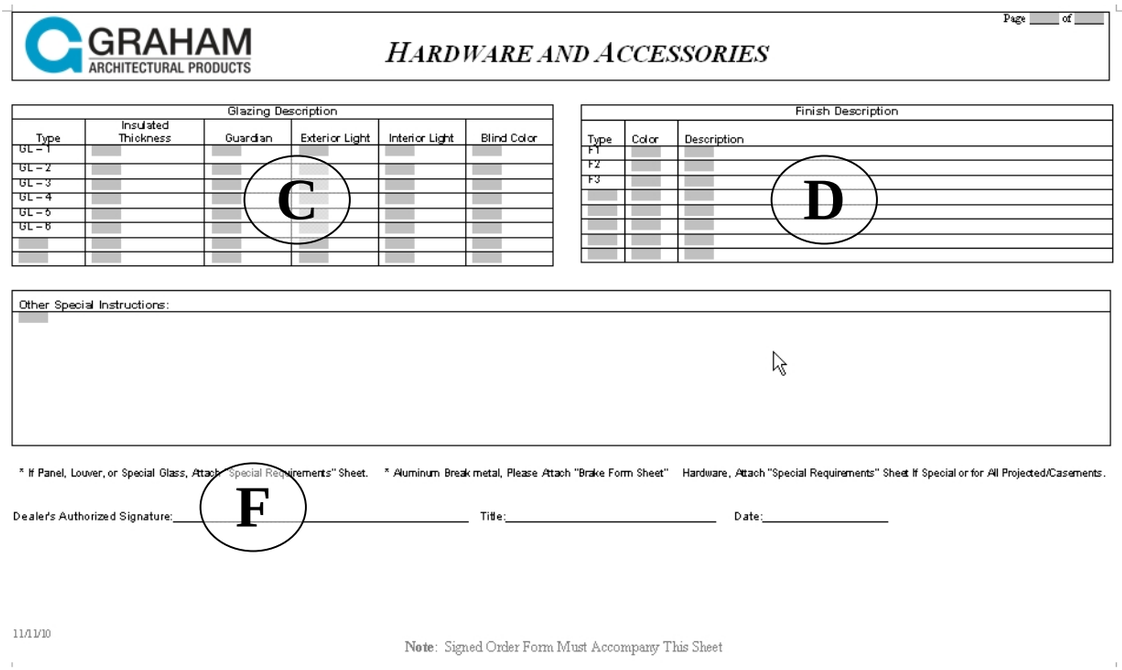
ADDITIONAL ORDER SHEET

Page ____ of ____

Finish Type	Opn'gs Elev.	Mark	Series	Total Opn'gs	Total Wdws	Assembled Unit Size	Manufactured Window Size	Glazing Type	Muntin Type	Screens Alum / Fiber / H/F	Panning/Receptor Head	Panning/Receptor Sill	Panning/Receptor Jamb	Trim Head	Trim Sill	Trim Jamb	Expanders Head	Expanders Sill	Expanders Jamb	Mullion Horiz.	Mullion Vert.	Remarks

Job Name:_____ **Note**: *Signed Order Form Must Accompany This Sheet*

Page 2 for additional items if needed



GRAHAM ARCHITECTURAL PRODUCTS

HARDWARE AND ACCESSORIES

Page ____ of ____

Glazing Description

Type	Insulated Thickness	Guardian	Exterior Light	Interior Light	Blind Color
GL – 1					
GL – 2					
GL – 3					
GL – 4					
GL – 5					
GL – 6					

C

Finish Description

Type	Color	Description
F1		
F2		
F3		

D

Other Special Instructions:

* If Panel, Louver, or Special Glass, Attach "Special Requirements" Sheet. * Aluminum Break metal, Please Attach "Brake Form Sheet" Hardware, Attach "Special Requirements" Sheet If Special or for All Projected/Casements.

F

Dealer's Authorized Signature:_____ Title:_____ Date:_____

11/11/10

Note: Signed Order Form Must Accompany This Sheet

Page 3 for glazing & finish description hardware and accessories